



FICAC MEMBER CORPS/ASSOCIATIONS

Application and Membership procedures

Summarized below are the procedures that a Consular Corps or Association or a Regional Association is asked to follow to become a Member of the FICAC aisbl, and the general procedures for remaining a Member Corps/Association or Regional Association of FICAC.

1. **Applications**

The application procedure shows directly from article 4 of the Official Statutes of FICAC aisbl

Article 4. Membership
All Associations are eligible to become Members of the Federation, provided that their statutes are consistent with the Constitution of the Federation, and that they accept the Constitution of the Federation, subject to the confirmation of their membership by the General Assembly.

2. **Application dossier**

To apply to join FICAC as a member Corps/Association or Regional Association, the Organization is asked to send documents to:

FICAC aisbl

Hon. Purrshottam Bhaggeria, Secretary General

Email: secretary.general@ficacworld.org

Secretary's General Office

Sunil Kunj (Mr)

Email: secretary.general.office@ficacworld.org

Tel.: +91-11-49502068 Mobile & WhatsApp: +91-9910566559

Office: "Bhaggeria House", 43 Community Centre,
New Friends Colony, New Delhi-110025, India

The following documents:

- A letter requesting membership in FICAC (see model of Application letter)
- A copy of the Corps'/Association's or Regional Association's Constitution, By-Laws and other Regulations
- A copy of the Corps'/Associations or Regional Association's Membership lists (with details of all members). Specification of the Executive Board is necessary.

3. Application procedure

The application documents are forwarded to the members of the FICAC Legal Committee, responsible for membership, for their review and subsequent recommendation to the Board of Directors. After approval, the Board of Directors may grant provisional membership to the new member, subject to confirmation by the General Assembly.

The Board of Directors reviews the recommendation and submits the application with all recommendation to the FICAC aisbl General Assembly Meeting, which is usually held every 3 years in conjunction with the World Congress of Consuls.

A yes vote means that the Corps/Association of Regional Association's can become a Member of FICAC, once membership fees for the current year have been paid.

4. Information about the application

The Secretary General of FICAC would normally acknowledge receipt of an application and subsequently informs the applying Organization about the decision of the Board of Directors for provisional membership and also about the decision of the General Assembly Meeting.

5. Membership fees

Annual fees are calculated on the basis of the number of members each Corps/Association or Regional Association has.

In accordance with the resolution of the 2018-General Assembly Meeting of Brussels the fees have been established as follows:

- | | | |
|--|----------|--------------------|
| a) Per member of a Corps/Association | : | 20,- EUR |
| b) Maximum for each Corps/Association | : | 1.000,- EUR |
| c) Minimum for each Corps/Association | : | 500,- EUR |

A "Regional Association" will be dealt with on a "case by case" base.

6. **Remittance**

After a written notification by the Secretary General of FICAC a Remittance for Membership Fees shall be sent by email to the Treasurer at the following Address:

FICAC aisbl

Hon. Jelil Bouraoui, Treasurer

treasurer@ficacworld.org

Mobile (Tunisia): +216 53 30 10 86 - Mobile (France) : +33 6 08 57 26 09

The details of the Bank account of FICAC are:

Account Holder

F.I.C.A.C. aisbl

Avenue Louise 480

BE - 1050 Brussels / Belgium

Bank References

KBC Brussels Sablon

Bodenbroekstraat 22-24

1000 Brussels

Belgium

Tel: + 32 2 547 16 00 - Fax: +32 2 547 11 61

IBAN: BE04 7360 3237 5331 / EUR

BIC (Swift address): KREDBEBB

A copy of the notification of the remittance to be sent by email to:

- **The Secretary General of FICAC aisbl**

Hon. Purrshottam Bhaggeria, Secretary General

Email: 1) secretary.general@ficacworld.org

Secretary's General Office: *Sunil Kunj (Mr)*

Email: secretary.general.office@ficacworld.org

Tel.: +91-11-49502068 *Mobile & WhatsApp: +91-9910566559*

Office: "Bhaggeria House", 43 Community Centre, New Friends Colony, New Delhi-110025, India

- **Permanent Secretariat of FICAC aisbl**

Mr. Patrick Debus

Avenue Louise 480, 1050 Brussels, Belgium

Tel.: +32 472 330 955 Email: permanent.secretariat@ficacworld.org

Annex: Model letter for Application